



UNIVERSITY SCHOOLS

HOME OF THE BULLDOGS

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UNIVERSITYSCHOOLS.COM

MEETING MINUTES

UNIVERSITY SCHOOLS BOARD OF GOVERNORS

Wednesday, December 13, 2023

Main Building Room 1414

Board Members Present: Jake Daggett, Eric Fitzsimons, Ryan Mayeda, Jake Pierce, Greg Pierson, Carol B. Riggs, Amanda Widel (Faculty Rep), Scott Williams

Staff Present: Jennifer Weaver, Sue Toricelli, David Jones, Kyle Schuyler

6:00 P.M. Regular Board Meeting

- 1.0 CALL TO ORDER
 - Call to order at 6:04

- 2.0 ADOPTION OF AGENDA
 - MOTION TO ADOPT THE AGENDA - ERIC (JAKE D) PASSED

- 3.0 APPROVAL OF MINUTES
 - 3.1 [NOVEMBER 8, 2023](#)
 - MOTION TO APPROVE MINUTES - JAKE P (ERIC) PASSED
 - 3.2 [NOVEMBER 10, 2023 WORK SESSION](#)
 - MOTION TO APPROVE MINUTES - ERIC (GREG) PASSED

- 4.0 COMMUNITY DIALOGUE
 - NONE

5.0 BOOSTER CLUB & USPTO

- Booster club presents their financials to the board. Softball and volleyball both held raffles through the gaming account. Parents have been helping with concessions which has been a great help. They are waiting to receive all of the potential requests so they can decide what resources to allocate. Boosters is also planning to partner with the dog pound to coordinate more merchandise sales.
- USPTO presents their financials to the board as well. They allotted 20,000 for Fall grants. Holiday shoppe was last week and they appreciated all the parent volunteers. The kids had such a good time. PTO sponsored around 20 kids from the giving tree. Spring grants will start in March. There have been talks about revamping the carnival.

6.0 STAFF REPORTS

6.1 [Director's Update](#)

6.2 Principal's Update - Kyle Schuyler

- Kyle Schuyler presents to the board on the happenings in the middle school. Boys basketball wrapped up their seasons well. Girls basketball and wrestling are starting up after we come back from break. He mentions that teachers are ready for break. STEM classes are using green screens to make videos. CSI forensics is another class that's going on that's a fun opportunity for students. Kyle mentions a few other classes that the kids are getting into. Testing has wrapped up too, which has given some interesting data. Middle School choir has been awesome, and Ms. Hicks has done an amazing job. Mrs. Timm has done an amazing job with the art students. There are a few community connections that display our kid's art projects and there have been a couple grants awarded as well. The middle school counselors are introducing "character development" into the advising classes.

6.3 [Business Manager's Update](#)

7.0 ITEMS FOR ACTION

7.1 Consent Agenda: Board members will be asked if they wish to discuss any issues listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together.

7.1.1 [Personnel](#)

- Motion to approve consent agenda - Greg (Jake D) Passed

7.2 [Purchasing/Purchasing Authority](#)

- Motion to approve - Carol (Eric) Passed

7.3 [Bidding Procedures](#)

- Motion to approve - Greg (Carol) Passed

7.4 Ratify Payment for staff gift cards - 197 cards for a total of \$9,850

- Motion to ratify - Eric (Jake D) Passed

8.0 Items for Discussion

8.1 [Lottery Policy](#)

- SCOTT BRINGS UP SOME CONCERNS ABOUT THE WORDING AND SUGGESTS THAT CLEARER LANGUAGE BE USED. MEMBERS AGREE TO AMEND THE WORDING FOR THE NEXT MEETING.

8.2 [Staff Ethics/Conflict of Interest](#)

- No discussion

8.3 [Superintendent's Mid-year check-in](#)

- Superintendent Weaver refreshes the board about her goals and walks them through each of the action steps she has taken for each of those goals.

9.0 BOARD REPORTS/COMMUNICATION

9.1 BOG Report - Chairman

- Ryan reminds the other members to consistently meet with Weaver and maintain 2-way communication. He also encourages them to set up time and stay connected to the school.

9.2 Communication from the Board

- Scott says thanks for FCCLA's dinner. He then goes on to share his concern for the lack of parent involvement. He suggests future discussion about how to get parents involved.
- Jake D thanks Weaver for all of her hard work. He plans to help with MTSS.
- Greg shares his appreciation for all of the teachers and how hard they work. He also thanks the staff and the administration for all of their hard work as well. He also mentions that we've lost a few important

people to the lab school over the last 6 months. He shares about each of their roles and how important they were to University. He also celebrates Linda Witt who is being inducted into a colorado coaching hall of fame.

- Eric had a great meeting with D6's CTE meeting and there will be a new CTE lab that will be available to D6 schools.
- Jake P shares his excitement for the board visits in the school. He then thanks everybody for all of their hard work.
- Amanda shares a little bit about AI and a recent workshop that she attended in Castle Rock. She's excited about some recent updates that will be important to the library and how they teach kids about AI.
- Carol says happy holidays

9.3 Joint Use Report

- None

9.4 Capitol Planning Report

-

9.5 Fundraising Report

- They are planning to hold a meeting in January. They've also spoken to vendors about hosting the event.

10.0 FUTURE BUSINESS

10.1 Work Session - January 12, 2023, 8:30

11.0 NEXT REGULAR MEETING – JANUARY 10, 2024

12.0 ADJOURNMENT

- MOTION TO ADJOURN AT 8:15 - ERIC (JAKE P) PASSED